

**MINUTES OF THE MEETING OF THE JERSEY VILLAGE
CRIME CONTROL AND PREVENTION DISTRICT**

July 17, 2023 – 6:00 p.m.

The Crime Control and Prevention District (CCPD) of the City of Jersey Village, Texas, convened on July 17, 2023, at 6:00 p.m. in the Civic Center Auditorium located at 16327 Lakeview, Jersey Village, Texas.

A. Open Meeting - The meeting was called to order at 6:11 p.m. by President Bobby Warren with the following present:

President, Bobby Warren
Director, Drew Wasson
Director, Sheri Sheppard
Director, Michelle Mitcham
Director, James Singleton
Director, Jennifer McCrea
Director, Austin Bless

City Attorney, Justin Pruitt
City Secretary, Lorri Coody

Staff in attendance: Robert Basford, Assistant City Manager; Mark Bitz, Fire Chief; Kirk Riggs, Chief of Police; Isabel Kato, Finance Director; and Abram Syphrett, Director of Innovation and Technology.

B. CITIZENS' COMMENTS - Any person who desires to address the Crime Control and Prevention District (CCPD) Board regarding an item on the agenda will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and CCPD Members are not allowed to discuss the subject. Each person is limited to five (5) minutes for comments to the CCPD Board.

There were no public comments.

C. Election and appointment of officers – President, Vice President, and Secretary for the term, which will begin July 18, 2023 and ending July 17, 2024.

Lorri Coody, City Secretary, introduced the item. Background information is as follows:

On May 10, 2021, City Council appointed the City Council and the City Manager to serve as the Board of Directors for the Crime Control and Prevention District.

Sec. 363.103 of the Local Government Code requires that the Board shall elect from among its members a president and vice president. The board shall appoint a secretary. The secretary need not be a director. The person who performs the duties of auditor for the political subdivision shall serve as treasurer for the district. Each officer of the board serves for a term of one year.

Accordingly, all officers of the CCPD will serve a term of one year beginning July 18, 2023 and ending July 17, 2024.

This item is to address the requirements of LGC Section 363.103.

With limited discussion on the matter Board Member Wasson moved to elect Bobby Warren as President, Michelle Mitcham as Vice President, and the City Secretary as the Board Secretary. Board Member Bless seconded the motion. The vote follows:

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Ayes: Directors Wasson, Sheppard, Mitcham, Singleton, McCrea, and Bless
President Warren

Nays: None

The motion carried.

D. Consider approval of the minutes of the CCPD Meetings held on July 18, 2022.

Director moved to Bless approve the minutes for the meeting held on July 18, 2022. Director Singleton seconded the motion. The vote follows:

Ayes: Directors Wasson, Sheppard, Mitcham, Singleton, McCrea, and Bless
President Warren

Nays: None

The motion carried.

E. Conduct a public hearing on the proposed Jersey Village Crime Control and Prevention District’s Budget for the fiscal year 2023-2024.

The Public Hearing was opened at 6:14 p.m., giving all interested parties the right to appear and be heard on the proposed fiscal year 2023-2024 Crime Control and Prevention District (CCPD) budget.

Chief Riggs gave background information on the requested supplementals for FY 2023-24 as follows:

FY 23-24 SUPPLEMENTAL ITEMS						
Item	Cost	Funding Source	Line Item			
Increase in Cy Fair- radio	\$ 10,000.00	CCPD	27-4503 / 21-4503			
Oxygen software and website hosting	\$ 4,000.00	CCPD	27-4504 / 13-4504			
Vehicle Cleaning	\$ 1,000.00	CCPD	27-4510 / 21-4510			
Security Access Card Reader	\$ 21,000.00	CCPD	27-6571 / 91-7130	Transfer from General Fund to CIP		
Cameras	\$ 120,000.00	CCPD	27-6572 / 21-6572			
Technology User Fees	\$ 29,600.00	CCPD	27-9772	Transfer to Capital Replacement		
Total	\$ 185,600.00					

President Warren then called upon anyone wishing to speak at the public hearing.

With no one signing up to speak, President Warren closed the Public Hearing at 6:15 p.m.

F. Consider Resolution No. 2023-01, adopting a budget for the ensuing fiscal year, beginning October 1, 2023, and ending September 30, 2024 in accordance with Chapter 363 of the Texas Local Government Code and the alternative procedures adopted by the District; and providing for the effective date thereof.

With limited discussion on the matter, Director Singleton moved to approve Resolution No. 2023-01, adopting the Jersey Village Crime Control and Prevention District’s Budget for fiscal year 2023-2024. Director Wasson seconded the motion. The vote follows:

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Ayes: Directors Wasson, Sheppard, Mitcham, Singleton, McCrea, and Bless
President Warren

Nays: None

The motion carried.

RESOLUTION NO. 2023-01

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CRIME CONTROL AND PREVENTION DISTRICT OF THE CITY OF JERSEY VILLAGE, TEXAS, ADOPTING A BUDGET FOR THE ENSUING FISCAL YEAR, BEGINNING OCTOBER 1, 2023, AND ENDING SEPTEMBER 30, 2024, IN ACCORDANCE WITH CHAPTER 363 OF THE TEXAS LOCAL GOVERNMENT CODE AND THE ALTERNATIVE PROCEDURES ADOPTED BY THE DISTRICT; AND PROVIDING FOR THE EFFECTIVE DATE THEREOF.

G. Adjourn

With no other items to be addressed by the Board, the meeting was adjourned at 6:16 p.m.



Lorri Coody, Board Secretary